

# CLL STUDENT ART SHOW

## ARTWORK INTAKE FORM

Date \_\_\_\_\_

Artist's Name \_\_\_\_\_

### LIST OF WORKS:

Title \_\_\_\_\_

Medium \_\_\_\_\_

Date \_\_\_\_\_

Size \_\_\_\_\_

Price (Write NFS if not for sale) \_\_\_\_\_

Title \_\_\_\_\_

Medium \_\_\_\_\_

Date \_\_\_\_\_

Size \_\_\_\_\_

Price (Write NFS if not for sale) \_\_\_\_\_

**INSURANCE:** Fourth Presbyterian Church shall take all possible and reasonable measures for the safekeeping of works of art. Work will not be insured while on exhibit. The Artist displays the works at their own risk and hereby releases Fourth Presbyterian Church and its agents from any and all claims for damage or loss of the items listed in the "LIST OF WORKS" section of this agreement.

**SALE OF ARTWORK:** In the event of a sale, the buyer will be instructed to contact the Artist directly. All Artworks are to remain in the show until the scheduled closing date regardless of sales. Fourth Presbyterian Church will not collect commission on any artworks sold.

Artist's Signature \_\_\_\_\_